

**Middle Tennessee School Band and Orchestra Association
Constitution and By-Laws**

Updated November 29, 2009

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Officers and Executive Committee

Officers 2009 - 2011

President	Randal Box 2175 Osburn Rd. Arrington, TN 37014 H: 615 395-7018 S: 615 472-4236
Vice-President (Immediate Past-President)	David Talbert 553 Windrowe Dr. Cookeville, TN 38506 H: 931 528-5960 S: 931 520-2166
President-Elect	Carole Grooms 7003 Penbrook Dr. Franklin, TN 37069 H: 615 790-1832 C:615 351-2133
Secretary – Treasurer	Morris Stevens 7980 Louise Creek Rd. Cunningham, TN 37052 H: 931 387-2696 S: 615 746-8852
Executive Secretary	Gary E. Merritts 1010 Copperstill Court Kingston Springs, TN 37082 H: 615 952-2511 S: 615 952-2811

Executive Committee Members and Terms of Office

Craig Cornish	2008 – 2010
Michael Chester	2008 – 2010
LaVar Jernigan	2008 – 2010
J. Ashley Jarrell	2008 – 2010
Jeremy Frey	2009 – 2011
Mark Kinzer	2009 – 2011
Jan Barry Dossey	2009 – 2011
Anna Maria Miller	2009 – 2011

Past Presidents

1938-39	Jack Hamilton, Festival Chairman
1939-40	L.H. Snavely
1940-41	Jack Hamilton
1941-44	Major C.N. Martin
1944-45	Dr. C.B. Hunt
1945-46	John Sneed Jones
1946-49	Tom Hewgley
1949-51	Taylor Hagan
1951-53	Joe Van Sickle
1953-55	Jim Hewgley
1955-59	Horace Beasley, Jr.
1959-61	John R. Bright
1961-63	Jerry O. Williams
1963-65	John R. Duke
1965-69	William E. Hull
1969-73	Robert Glenn Moore
1973-77	Cliff Fuller
1977-79	Tom Tucker
1979-81	Bob Lee
1981-83	Rodney Webb
1983-85	Ray Bell
1985-87	Ron Meers
1987-89	Jo Ann Hood
1989-91	Steve Coleman
1991-93	Stan Baskin
1993-95	William E. Hull
1995-97	Marion Coleman
1997-99	Rod Hill
1999-01	Jeff Phillips
2001-03	Erich Zimmerman
2003-05	Philip Gregory
2005-07	Mark Garey
2007-09	David Talbert

Life Members

All Past Presidents
Howard Brown
Elmo Barry
Sammy Swor
Joe T. Smith
Carl Kauffman
Gary Merritts
Morris Stevens

Constitution of the Middle Tennessee School Band & Orchestra Association

Article I – Name

The name of this organization shall be the Middle Tennessee School Band and Orchestra Association, hereinafter designated as either “MTSBOA” or the “Association.” It shall function as a non-profit organization in the State of Tennessee.

Article II – Purpose

The purpose of the organization shall be to promote the study of instrumental music through band and orchestra programs in the public and private schools of Middle Tennessee, and the continuation of those studies at the College and University level.

Article III – Affiliations

MTSBOA shall be affiliated with the Tennessee Music Education Association (TMEA) and the Music Educators National Conference (MENC)

Article IV – Membership

Types of membership shall be:

- A. Active Membership** shall be granted to any person either teaching or supervising music in public schools, private schools, colleges or universities in Middle Tennessee upon payment of annual dues to MENC, TMEA, and MTSBOA. The Secretary-Treasurer shall remit to MENC and TMEA dues for these organizations. All dues are due and payable at the September meeting of the MTSBOA. Membership dues must be paid by October 1st; a \$150.00 late fee shall be charged to active members paying dues after the September meeting, should they intend to participate in any of the MTSBOA student activities. Extenuating circumstances must be brought to the Executive Committee
- B. Associate Members** shall pay dues of \$35.00 annually. Associate members do not vote on issues concerning the MTSBOA.
- C. Honorary Membership** may be conferred upon individuals who have rendered service in the promotion of music education either within or outside the State.
- D. Life Membership** shall be granted to all Past-Presidents of MTSBOA with all the privileges of active membership. Life membership may be conferred on any other individual who has given long-time service in other offices in the Association. Life members shall not be required to pay MTSBOA dues; however, they shall pay TMEA and MENC dues.
- E. Retired membership** Retired members of the Association shall have the option to pay dues of \$15 annually and be granted a listing in the membership roster and a password to access the protected pages. Retired members do not vote.

Article V – Officers, Executive Committee, TMEA Council

SECTION 1: The officers of MTSBOA shall be:

- A. President
- B. Vice-President (immediate Past-President)
- C. President-Elect
- D. Secretary – Treasurer (appointed by the Executive Committee for a two-year term, on even-numbered years, as a non-voting member)
- E. Executive Secretary (appointed by the Executive Committee for a two-year term, on even-numbered years, as a non-voting member)

The Executive Committee shall be composed of the following:

- A. Officers
- B. Eight Members-at-Large representing:
 - a. Elementary, Middle, and High Schools – 6 (six) representatives
 - b. Orchestras – 1 (one) representative
 - c. Colleges and Universities – 1 (one) representative

Representatives to the TMEA Council shall be the President and President-Elect.

SECTION 2: Officers and Executive Committee Members shall be elected or appointed as provided for in the By-Laws

Article VI – Government

Government of this Association shall be vested in the Executive Committee in all matters pertaining to the administration and affairs of the Association.

Article VII – Meetings

The Association shall hold regular monthly meetings of the membership during the school year, as provided for in the By-Laws. The Executive Committee shall meet before regular meetings as deemed necessary, and shall also meet in May and August, as provided for in the By-Laws.

Article VIII – Special Requests

All requests of a special nature regarding MTSBOA events must be submitted in writing with adequate explanation to the Executive Committee for consideration, who will in turn respond in writing with adequate explanation as to the approval or rejection of the request.

Article IX – Amendments

Amendments to the Constitution may be proposed and ratified by a majority of members attending a regular meeting. Ratification shall require two consecutive readings and two approval votes. Changes to By-Laws shall require passage by the majority of the members present at any official meeting of the Association.

By-Laws of the Middle Tennessee School Band & Orchestra Association

Section I – Meetings

- A. Regular monthly meetings shall be held during the school year. Time, place and date of these meetings shall be determined by the Executive Committee.
- B. Special meetings may be called by the President, the Executive Committee, or at the request of one-fourth of the active membership.
- C. In the event of the necessary absence of an active member, that member may delegate an acceptable representative to be present at a regular or called meeting and vote as a proxy. This representative must be a Principal, Teacher or other person familiar with the absent member's school program.
- D. Eleven voting members shall constitute a quorum if all members have been duly notified of the meeting.
- E. Five members of the Executive Committee shall constitute a quorum if all members have been duly notified of the meeting.
- F. **ROBERT'S RULES OF ORDER, REVISED** shall be the recognized standard for the conduct of meetings, except as provided by the Constitution and By-Laws of the Association.

Section II – Election of Officers

- A. At the February meeting of each year, the President shall appoint a Nominating Committee consisting of three Past-Presidents. The committee shall nominate two persons for all offices and representatives to serve on the Executive Committee. Terms of office shall be for a period of two years. The President Elect, two High School representatives, one Middle/Junior High School representative and the Orchestra representative shall be elected in odd-numbered years. The College and University representative, two High School representatives, and one Middle/Junior High School representatives shall be elected in even-numbered years. Nominees shall be contacted to secure agreement to serve if elected. The Nominating Committee shall report at the March meeting.
- B. Nominees for Officers and Executive Committee must have been a member of the Association and have attended its meetings regularly for a minimum of two years.
- C. There shall be provision for additional nominations from the floor when the Nominating Committee reports at the March meeting.
- D. The membership shall cast their ballots for all offices by way of online voting through the Association website. Opening and closing dates as well as instructions for online voting shall be posted predominately on the website's main page.
- E. The term of office for each Officer and Executive Committee member shall be two years, beginning with the May meeting of the year elected.
- F. Members of the Executive Committee shall not miss more than three consecutive meetings without sufficient reason, nor shall they miss more than 2 meetings in one year without authorizing a Proxy to attend in their stead. Anyone serving as a Proxy must be a former member of the Executive Committee. The President shall be notified in advance if a member of the committee cannot attend. An Executive Committee member may be removed from office for non-compliance with this rule.

G. Vacancies

- a. A vacancy on the Executive Committee or in the office of Executive Secretary, Secretary-Treasurer, or Vice-President (immediate Past-President) shall be filled by Executive Committee appointment.
- b. In the event there is a vacancy in the office of President, the Past-President shall assume the duties of the President, and complete the current term of office.
- c. In the event of a vacancy in the office of President-Elect, the Executive Committee will secure a minimum of two (2) nominees for a special election to fill the vacancy.

Section III – Duties of Officers

A. Duties of the President

1. The President shall preside at all regular or specially-called meetings of the Association and be chairperson of the Executive Committee.
2. The President shall act in an executive capacity throughout his/her term of office, and shall be responsible for enforcing due compliance with all provisions of the Constitution and By-Laws.
3. The President shall have the power to appoint committees not otherwise provided for in the Constitution and By-Laws.
4. The President will be a non-voting member of the Executive Committee and the Association; in the event of a tie vote by either the Executive Committee or the Association the President shall cast the deciding vote.
5. The President shall have the singular power in an emergency to make temporary rulings pending approval of the Executive Committee.
6. The President shall appoint Chairpersons for all Performance Assessments each year.
7. The President shall be responsible for contacting and securing the services of conductors for All-Mid-State organizations; and shall provide conductors with a definite timetable for finalization of list of selections to be included in folders.

B. Duties of the Vice-President

1. The immediate past-President shall serve as the Vice-President and as an advisor to the President and the Executive Committee.
2. The Vice-President may preside at any meeting of the Association or the Executive Committee at the request of the President.
3. The Vice President shall be a voting member of the Executive Committee.
4. The Vice-President shall be responsible for obtaining judges for Mid-State auditions and for coordinating the Mentorship program.

C. Duties of the President-Elect

1. The President-Elect shall automatically succeed to the office of President.
2. The President-Elect shall be a voting member of the Executive Committee.
3. In the absence of the President and Vice-President, or at the President's request, the President-Elect shall preside at meetings.
4. The President-Elect shall be responsible for contacting and securing the services of judges for Concert and Marching Festivals.
5. The President-Elect shall collect Mid-State conductors' biographies and programs and forward them to the program printers.

D. Duties of the Secretary-Treasurer

1. The Secretary –Treasurer shall serve as the chief fiscal officer of the association.
2. Collect membership dues and receive monies paid to the Association.
3. Remit required dues on behalf of the membership to TMEA and MENC.
4. Receive all Performance Assessment entries and fees, if acting as event chairperson.
5. Verify the validity of all Performance Assessment entries.
6. Forward all entry information to Performance Assessment Chairperson as necessary.
7. Act as advisor to Performance Assessment Chairpersons.
8. Oversee all Performance Assessment Awards.
9. Pay all Association expenses upon receipt of invoices or statements.
10. Provide the membership with a complete financial statement at the September meeting each year and monthly statements at each meeting.
11. Maintain on file a complete record of all financial proceedings and documentation for all transactions.
12. Serve as Secretary-Treasurer to the Executive Committee.
13. Serve as Co-Chairperson of the Marching and Concert Performance Assessments.
14. Estimate needs for trophies, medals and other awards for all Performance Assessments and have sufficient quantity on hand for each event.
15. Make housing and transportation arrangements for Marching and Concert Performance Assessment judges and Mid-State conductors as necessary.

E. Duties of the Executive Secretary

1. Record and keep on file minutes of all Association and Executive Committee meetings.
2. Prepare minutes to be posted on the Association's webpage.
3. Serve as Co-Chairperson of the Marching and Concert Performance Assessments.
4. Prepare and mail any necessary Association correspondence.

Section IV – Finances

- A. Dues** must be paid directly to the Association Secretary-Treasurer on or before the date of the September meeting. Dues may be sent to the Secretary-Treasurer, P.O. Box 147, Cunningham, TN 37052 or paid in person at the September meeting.
1. Dues must be current in order to permit full participation in all Association-sponsored activities.
 2. Renewing members who fail to pay dues by the September meeting are subject to a late membership fee of \$150.
 3. All dues for new members or renewing members must be paid by October 1 in order to participate in any Association activities.
 4. Dues for active membership shall be \$135 which includes TMEA and MENC dues. Dues for associate membership shall be \$35.
- B. All fees** will be listed on the appropriate entry forms furnished by the Association.
- C. Debts** - A school shall be ineligible for participation in any event if it has outstanding debts to the Association in MTSBOA dues, school fees, or registration fees.
- D. School Fees** shall be paid by the September meeting or will be subject to a late fee equal to 50% of the normal school fee, except as noted in subsection 3 below.
1. Junior High and Middle Schools (grades 7-8 or 7-8-9) - \$55.
 2. Senior High School (9-12 inclusive) - \$75; a senior high school that does not have a marching band program shall pay a school fee of \$65.
 3. Elementary Schools (K-6, no 7-8) shall pay a school fee of \$35, but only at the time of entering any Association-sponsored event.
 4. School fees are paid only once during the academic year.
 5. A school with multiple classifications (such as grades 5-8, 7-12, etc.) shall pay the highest level fee only, not both. This applies to schools with one building and one administration, not one band room serving multiple schools.
 6. Any request for relief from school fee for extenuating circumstances must be made in writing to the Executive Committee no later than the September meeting each year and must be reviewed each year.
- E. Registration fees** for Performance Assessments and events shall be as provided in the Sections, below, pertaining to those Performance Assessments and events.
- F. Advertising and Dealer Displays**
1. Advertising rates for Marching and Concert Performance Assessment programs shall be \$50 per half page, \$100 per full page, \$200 per full page if tabloid size.
 2. Music dealers may display at one or all Performance Assessments provided they:
 - a. Are members of the Association and in good standing
 - b. Purchase display space for \$25 per display or \$100 per school year to include all Performance Assessments, paid in advance.

3. The President shall appoint an Advertising Chairperson who shall solicit advertisements for the All-Mid-State program; advertising rates (black-and white ads) for All-Mid-State programs shall be as follows:
 - a. Full Back Page - \$500.00
 - b. Full Inside Page - \$200.00
 - c. One-Half Page - \$100.00
 - d. One-quarter page - \$50.00
 - e. Business Card size - \$25.00

G. Disbursements – Funds derived from all sources will be used as follows

1. To defray all expenses incidental to the administration of the Association.
2. To pay Association honoraria:
 - a. Secretary –Treasurer: \$350 per month
 - b. Executive Secretary: \$350 per month
 - c. Webmaster: \$125 per month
3. To pay expenses:
 - a. Of the President, up to a maximum of \$500 per year
 - b. Of members representing the Association on request of the Executive Committee
4. To pay Marching and Concert Performance Assessment expenses :
 - a. Chairpersons and co-chairpersons – \$100 fee plus \$80 per day
 - b. Hosts – \$100 per day
 - c. Judges
 1. \$300 per day plus expenses
 2. Coach-class airfare, \$350 maximum travel allotment
 3. Mileage @ .35 per mile, \$300 maximum travel allotment
 4. Meals @ \$8 for breakfast, \$12 for lunch, \$25 for dinner
 - d. Concert Performance Assessment Assistants – \$50 per day for College Students and \$25 per day for High School Students for up to five days
 - e. Concert Performance Assessment tape preparation – \$50
 - f. Timekeeper/Announcer – \$80 per day
5. To pay Mid-State Audition expenses:
 - a. Host – \$200
 - b. Judges & Monitors
 1. \$40 per day (1-70 students)
 2. \$80 per day (over 70 students)
 3. \$80 per day (single panel section, more than 39 students)
 - c. Computer Chairperson – \$500 per audition day; \$250 per day for Jazz Assistant Chairperson – \$300 per day; \$150 per day for Jazz
 - d. Computer Technician - \$200 per day
 - e. Registration workers - \$25 per day
 - f. Fee Collections - \$200

6. To pay Mid-State Clinic Expenses:
 - a. Chairpersons – \$100 plus \$80 per day
 - b. Hosts – \$500 flat fee, per site, plus standard meal allowance
 - c. Conductors – honoraria as listed below plus expenses as per Marching and Concert Performance Assessment judges
 1. Association Members conducting All Middle School Concert Band, High School Bronze Concert Band, Jazz Band - \$800
 2. Regional Conductors \$800 - \$1000
 3. National Level Conductors \$1000 - \$1500
 - d. Mid-State Percussion Coordinators \$75
7. To pay Solo & Ensemble Performance Assessment Expenses:
 - a. Host – \$250 per host, plus \$80 per diem; over 1000 entries would constitute the need for a second host
 - b. Judges – \$10 per hour plus mileage; full day \$80 plus mileage
8. To pay District All-State Chairpersons \$200 fee plus postage, copies, phone bills, and mileage.

Section V – Eligibility

- A. Counties included in the area served by MTSBOA:** Bedford, Cannon, Cheatham, Clay, Coffee, Davidson, DeKalb, Dickson, Fentress, Franklin, Giles, Hickman, Houston, Humphreys, Jackson, Lawrence, Lewis, Lincoln, Macon, Marshall, Maury, Montgomery, Moore, Overton, Perry, Pickett, Putnam, Robertson, Rutherford, Smith, Stewart, Sumner, Trousdale, Van Buren, Warren, Wayne, White, Williamson, Wilson
- B. Public or Private Elementary Schools, Middle Schools, Junior High Schools or Senior High Schools** in the counties listed in A, above, may enter Marching Performance Assessment, Concert Performance Assessment, and send students to Solo & Ensemble Performance Assessment and Mid-State Auditions, according to rules and regulations as set forth in the By-Laws. Private teachers, independent schools of music, and community youth music organizations in the counties listed in A, above, may enter students in MTSBOA events, provided all MTSBOA membership and eligibility requirements are met.
- C. Directors** must have paid membership dues in MTSBOA, TMEA and MENC, and school fees must be paid. In the event there is more than one instrumental music teacher in a school, each must have paid membership in order for their students to participate in MTSBOA activities, i.e., a teacher cannot register students of a non-member teacher at their school; a teacher may register only those students that teacher meets regularly in an academic setting
- D. Students**
 1. For the purposes of these By-Laws, “Junior High” shall be understood to include students in grades 6 – 9, even if those students’ primary building assignment is in a Middle School or High School.
 2. Must be a bonafide undergraduate student carrying at least two major subjects in the school which s/he represents in the semester during which the event takes place, except in the case of Seniors who need fewer subjects to graduate. Seniors graduating at mid-year may participate in the following spring Performance Assessments. Directors will be allowed to use students from feeder schools.

3. Must be a member in good standing of the Band or Orchestra organization at his/her own school, if there is one. However, a student may participate in MTSBOA functions through a private instructor, independent school of music, or community youth music organization that is a member in good standing of MTSBOA, if there is no Band or Orchestra organization for that student in the school. In the event there is only one organization, either Band or Orchestra, in the school, the director of that organization may register those students that would be in the missing organization, if they so choose.
4. A student that attends a school where their director is not a member of MTSBOA may not participate in MTSBOA events under any circumstances.
5. Must maintain a standard of scholarship and conduct as required by the respective school and be certified by the Principal or Superintendent.
6. Elementary students may participate in Junior High or Senior High organizations in their district attendance zone; Junior High students may participate in Senior High organizations in their attendance zone; Junior High students may not participate in Elementary organizations; Senior High students may not participate in Elementary or Junior High organizations.

E. Out of Area Schools and Directors

1. Directors of schools out of the MTSBOA area as described above who wish to enter their students in MTSBOA Performance Assessments must be a fully paid up member of their own area's MENC affiliated association and pay current MTSBOA dues.
2. Each Director's school shall pay a \$10 fee, per school, per event.
3. All applicable MTSBOA entry fees shall also be paid.
4. Out of Area students shall not be eligible to audition for Mid-State organizations.

Section VI – Marching Performance Assessment

A. Classification of bands shall be based on total number of Winds and Percussion; **Entry Fees** shall be based on Classification.

1.	1 – 25	Class A	\$50
2.	26 – 55	Class AA	\$50
3.	56 – 80	Class AAA	\$100
4.	81 – 100	Class AAAA	\$150
5.	Over 100	Class AAAAA	\$200

B. Category – each band shall select a category of performance that reflects the band's individual style and/or performance emphasis, from the following options:

1. Competitive Band
2. Football Band
3. Show Band

C. Order of Appearance:

1. Order of performance of classifications shall rotate as follows:
 - a. 2009/14 – 1A, 5A, 4A, 3A, 2A
 - b. 2010/15 – 5A, 4A, 3A, 2A, 1A
 - c. 2011/16 – 4A, 3A, 2A, 1A, 5A
 - d. 2012/17 – 3A, 2A, 1A, 5A, 4A
 - e. 2013/18 – 2A, 1A, 5A, 4A, 3A
2. If the number of entries necessitates a two-site Performance Assessment, order and location of classifications shall be determined by the number of bands entered in each classification.

D. Adjudication

1. All Judges shall be contracted by the President-Elect, who may solicit input from the Executive Committee and general membership of the Association.
 1. Three adjudicators in the stands will judge marching & musical performance.
 2. Each judge will give a rating of I, II, III, IV, or V.
 3. All ratings will be averaged.
 4. Any two (2) like ratings will represent the final grade for each band.
 5. All final ratings will be announced and published as I, II, III, IV, or V without plus or minus.
 6. A separate judge will be responsible for color guards, auxiliary units and twirlers.
 7. Color guards, auxiliary units and twirlers will be judged for comment only.
 8. The Executive Secretary will record and release the final ratings.

E. Criteria – the President of the Association or his/her designee will inform the Judging Panel of the following:

1. This is a Performance Assessment, not a competition.
2. For most bands, this is the first outing of the Marching Band season.
3. Consideration should be given to group size and exposure to error; consequently, grade levels are to be considered in exposure to error.
4. Look at the information on each judge's sheet pertaining to the style of band and grades of performers when making comments and giving ratings.
5. Keep a record of each band's ratings and do not confer with other judges.
6. Justify ratings on tape or with comments on the judge's sheet.
7. Judge all bands as if you had never seen or heard them before. Rate their performance, not their reputation.
8. Try to take in everything; do not concentrate on a single element of the show; do not let a single element carry the performance.

9. Make positive as well as negative comments; say something positive that will help motivate the band in the future.
10. Use the rating sheet to arrive at a rating; do not pick a rating and make the sheet work.
11. For bands choosing the competitive category, comments are encouraged pertaining to show design, staging, demand, etc.; however, do not consider these in the rating.
12. This Performance Assessment attracts bands from diverse performance genres, including competitive bands, show bands, and football bands; bands' chosen category will be listed on the judges' sheets.
13. Judges' sheets will also show the number of performers in each grade level.

F. Procedures

1. One (1) guide will be assigned to each band.
 - a. The guide will meet the band just prior to dressing and warm-up.
 - b. The guide will remain with the band through the entire performance cycle.
 - c. Guides are not responsible if a band is late report to any event; this is the responsibility of the Director.
2. Each band will report to the warm-up area thirty (30) minutes before the performance time.
3. Each band will have a twenty (20) minute warm-up period; inside areas will be available if possible.
4. Each band will have a ten (10) minute travel time from warm-up to performance.
5. Each band will be given a total of fourteen (14) minutes of on-field time, which shall include:
 - a. Time to get on the field
 - b. Performance time of five (5) minutes minimum and nine (9) minutes maximum
 - c. Time to clear the field
6. A timekeeper will be employed to report the exact time of each band's performance.
7. Directors may request an extension to the time limit; request for extensions are to be included with the entry and addressed to the Executive Committee for approval.
8. Following the announcement of the band, the announcer will say, "Drum Major is your band ready?" The Drum Major will salute and the announcer will then say, "You may begin your show."
9. Timing for the five (5) minute minimum, nine (9) minute maximum show limit will begin ten (10) seconds after this announcement; timing will stop with a uniform halt or cease of playing by the band.

G. Awards

1. All bands shall receive trophies.
2. Medals may be ordered at a cost of \$2 each for bands receiving a rating of I or II.

H. Violations shall result in the band's final rating being lowered one grade level; violations shall include:

1. Reporting late for any event.
2. Failure to meet the five (5) minute minimum, nine (9) minute maximum rule for length of show.
3. Violation of the fourteen (14) minute time slot allowed for total on-field time.
4. Violations of any rules or regulations stated within this By-Law.

I. Duties of the Marching Performance Assessment Chairperson

1. Prepare judges' sheets, judges' tapes with labels, video tapes.
2. Provide the judges with tape recorders; have a supply of extra batteries on hand.
3. Prepare tally sheets for judges and for an overall final tally.
4. Prepare program information and deliver to printer; insure programs are on site as needed.
5. Coordinate with Secretary – Treasurer to insure adequate number of trophies are available.
6. Hire the Announcer / Timekeeper.
7. Deliver appropriate instructions to the judges on behalf of the President, if necessary, as provided in the By-Laws.
8. Collect gate receipts and deliver to the Secretary – Treasurer at the conclusion of the Performance Assessment.
9. Maintain an adequate supply of snacks and drinks for judges.

J. National Anthem

1. The National Anthem shall be played at the Performance Assessment.
2. Band or bands to play the National Anthem will be determined by the Executive Committee.

K. Admission to Marching Performance Assessment

1. Participating students admitted free.
2. Bus Drivers and Chaperones admitted free, at the rate of one ticket for each seven (7) band members.
3. Adult gate admission \$5.
4. Student gate admission \$3.

L. MTSBOA Marching Performance Assessment Flag Code

1. The purpose of this code is to establish a set of rules and regulations to be used at the MTSBOA Marching Performance Assessments, regarding the display of the Flag of the United States.
2. The code confines itself to consideration of the U.S. Flag, and the relationship of other flags, pennants, banners, guidons, personnel and equipment as defined herein to the U.S. Flag. The code is concerned with only the items and incidents relative to flag etiquette in regard to proper respect at all times to the U.S. Flag and does not concern itself with the other captions such as marching and maneuvering, general effect, etc.
3. Violations of the code may be noted by any regularly assigned Performance Assessment Judge.
4. Any number of U.S. Flags may be carried by a Color Guard, provided they are properly guarded. The most recent of these U.S. Flags shall be carried at the point of honor.
5. Auxiliary units such as flag corps, rifle teams, guidons, etc. may operate independently of the basic Color Guard. These units must render proper respect to the U.S. Flag.
6. Authorized staff heads: All U.S. flagstuffs must have a staff head. No U.S. flagstaff should bear any staff head other than a conical spear, or than those officially authorized by the Army or Navy (eagle, acorn, ball and spear).
7. Fringe on the U.S. Flag is permitted, and does not necessarily have to be gold colored. No streamer, banner, or other material may be attached to the pole or finial piece of the U.S. Flag except for the standard cord which may be used, or when black crepe streamers are ordered by the President of the United States.
8. A Color Guard will consist of two (2) or more members. This will include at least one (1) authorized weapon and the American Flag. Authorized weapons are: rifles (or simulated rifles conforming to the outward appearance to military rifles), side arms, sabers or swords (minimum length of twenty-four (24) inches. Optional equipment may be any or all of the following: additional flags (minimum size is 3'x5') and additional rifles or sabers. Any of the areas listed herein may be used to guard the Colors. The style and color of uniforms shall be optional with each Color Guard. Headgear is required as part of the uniforms for all members of the unit.
9. Carriage and position of the U.S. Flag:
 - i. The U.S. Flag shall at all times be carried aloft and free.
 - ii. The U.S. Flag shall never be dipped in any direction, or to any person.
 - iii. The U.S. Flag, when carried in a procession with another flag or flags should be either on the marching right: that is, the flags' own right, or if there is a line of other flags, in front of that line.
 - iv. Flags may be aligned in any order of prominence, provided that the U.S. Flag shall always be provided with its proper place and accorded the proper respect.
 - v. The bearer of the U.S. Flag shall never, while in possession of the U.S. Flag, engage in any dance or theatrical steps.
 - vi. The U.S. Flag bearer shall not be armed while in possession of the flag.

- vii. The U.S. Flag must be guarded at all times by one authorized weapon. It is not necessary that the basic Color Guard remain intact as long as one authorized weapon guards the U.S. Flag. The maximum distance between the guard and the U.S. Flag will be three 30-inch paces. The direction of motion or direction of facing of the guard and the U.S. Flag do not have to be the same. The U.S. Flag will be considered to be properly guarded regardless of their relative positions as long as the guard is within the allowable distance. There will be no sidestepping by the U.S. Flag, nor shall the U.S. Flag do a backward march.
- viii. The Color Guard shall not execute TO THE REAR MARCH or ABOUT FACE. If it is necessary to reverse the direction of the Color Guard, it can be done in a number of ways such as a RIGHT TURN ABOUT. In such movements the U.S. Flag must be kept to the right throughout the maneuver.
- ix. If a single file formation is used, the U.S. Flag shall be foremost, accompanied by the appropriate guard.

Section VII – Concert Performance Assessment

A. Fees for participating ensembles shall be based on number of performing members:

- | | | |
|----------------|-----------------|-------|
| 1. Small | 1 – 40 members | \$100 |
| 2. Medium | 41 – 60 members | \$125 |
| 3. Large | 61 – 80 members | \$150 |
| 4. Extra-Large | Over 80 members | \$175 |

B. Classification of bands and orchestras shall be determined by the grade level of the music chosen from the latest revision of the MTSBOA Graded Music List, the latest NBA Graded Music List, the String Orchestra Super List; grades from the MTSBOA list shall take precedence.

1. Directors may submit scores to the MTSBOA Score Grading Committee, which is appointed by the President, to be graded and added to the MTSBOA Graded Music List; the appropriate form, found in the Appendix, must be included with submitted scores or scores will not be considered.
2. Band scores will be graded during Mid-State Band in January; orchestral scores will be graded during Mid-State Orchestra and Jazz in January.
3. Music not receiving the grade level desired by the submitting director may be re-submitted at a future meeting of the Score Grading Committee; music already listed may be re-submitted to be re-graded.

C. Music Requirements

1. Each performing organization will perform two selections.
2. The first selection performed may be any work chosen by the director.
3. The second selection must be listed in a graded music list as outlined in Section B, above; this will determine the classification of the performing organization.
4. Both selections will be judged.
5. If a director wishes to omit a movement or section of a selection from the graded list, s/he must make that request in writing to the Executive Committee by the entry deadline; some such omissions have already been approved and are so indicated in the MTSBOA Graded Music List.
6. Bands and Orchestras may program music of any grade level chosen by the Director.
7. Directors shall furnish three (3) original scores for each selection to be performed; measures shall be numbered consecutively; the name of the school shall be written on each score.
 - a. Only full or condensed scores will be accepted.
 - b. Photocopied scores will not be accepted without a letter of permission from the publisher or other documentation verifying copyright law compliance.
8. Organizations performing for comments only shall follow all MTSBOA procedures regarding selection of music.
9. A musical selection may not be used by the same organization more than once in three years.

D. Procedures


1. Each organization will report to the guide in charge at least 40 minutes before the scheduled performance time.
2. Directors, not guides, are responsible for organizations being at the proper place at the scheduled time.
3. The host school should furnish two warm-up rooms with an adequate number of chairs and, if possible, stands; the warm-up rooms should be in the same building as the performance venue if possible.
4. Each organization will report to the warm-up room as directed in the instructions; they may enter the warm-up room to which they are assigned as soon as the room becomes available prior to their performance; unless otherwise instructed, warm-up may begin as soon as the organization enters the room.
5. An organization in the warm-up room is not to be interrupted by anyone or another organization.
6. Organizations playing in grades II and III, with less than 70 members, will have 25 minutes for set-up, performance, and departure from the stage; organizations playing in grades IV or V, or with more than 70 members, shall have 30 minutes for set-up, performance, and departure from the stage; organizations playing in grade VI will have 40 minutes for set-up, performance, and departure from the stage; a timekeeper will be provided to record time.
7. Performance will not begin until the organization has been announced.
8. If the stage is available before the scheduled time, an organization may take advantage of this extra time without penalty.
9. Each organization's time will begin when scheduled, even if the organization is late.
10. If an organization goes overtime, the next scheduled organization's time will begin when it enters the stage.
11. Requests for extra time must be made in writing to the Executive Committee by the entry deadline.
12. After being announced, each organization will play two selections without waiting for a signal from the judges.
13. Only an MTSBOA member who is a Director at the school may conduct an organization, unless permission for the Executive Committee is requested and granted in advance.
14. MTSBOA will contract to have CD recordings made of performing organizations; organizations that wish to be recorded will pay a recording fee, to be established by the Performance Assessment Chairperson and paid at the same time as the registration fee.

E. Sight-Reading

1. Sight-Reading Music Criteria are based on the Texas UIL system, which is outlined as follows:

Band, Level I: Junior High Grade II

Key: Concert F, B-flat, E-flat Major.
Maximum of one key change.

Meter: 
Maximum of one meter change.

Rhythm: Basic Patterns

Percussion Only



Length: Two and one-half (2 1/2) minutes or less.

Band, Level II: Junior High Grade III, High School Grade II

Same as Level I EXCEPT

Key: Maximum of two (2) keys with a maximum of two (2) key changes.

Band, Level III: Junior High Grade IV, High School Grade III

Key: Concert F, B-flat, E-flat. Maximum of two (2) keys with a maximum of two (2) key changes.

Meter:  Maximum of two (2) meters with a maximum of two (2) meter changes.

Rhythm: Basic Patterns



Percussion Only



Length: Three (3) minutes or less.

Band, Level IV: Junior High Grade V, High School Grade IV

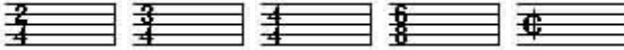
Same as Level III EXCEPT

Key: Add A-flat **Rhythm:** All sixteenths can be used for percussion AND wind players

Band, Level V: High School Grade V

Key: Concert F, B-flat, E-flat, A-flat Major.

Maximum of two (2) key changes.

Meter: 

Maximum of two (2) meter changes.

Rhythm: Basic Patterns

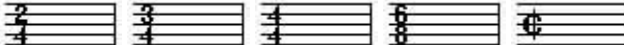


Length: Four (4) minutes or less.

Band, Level VI: High School Grade VI

Key: Concert F, B-flat, E-flat, A-flat Major.

Maximum of three (3) key changes.

Meter: 

Maximum of three (3) meter changes.

Rhythm: Same as Basic Patterns for Level V.

Length: Four and one-half (4 1/2) minutes or less.


Orchestra, Level I – Junior High Grade II

Key: Concert D, G Major. No key change.

Meter: 

Rhythm: Basic Patterns Maximum of two meter changes.

Maximum of two (2)

Length: minutes (single movement piece or one movement of a two movement piece). 

Orchestra, Level II – Junior High Grade III, High School Grade II

Same criteria as Level I EXCEPT:

Key: Concert D, G Major (and C Major for full orchestra). No key change.

Length: Maximum of three (3) minutes (single movement piece or both movements of a two movement piece).

Orchestra, Level III – Junior High Grade IV, High School Grade III

Key: Concert D, G, C Major (and F Major for full orchestra) / d, a, e minor
Maximum of two (2) key changes.

Meter:  Maximum of two (2) meter changes.

Rhythm: Basic Patterns 

Length: Maximum of three (3) minutes (can be multi-movement).

Orchestra, Level IV – Junior High Grade V, High School Grade IV

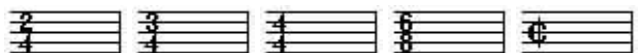
Same criteria as Level III EXCEPT:

Rhythm: Basic Patterns 

Length: Maximum of four (4) minutes (can be multi-movement).

Orchestra, Level V – High School Grade V

Key: Concert D, G, F, C Major / d, a, c, g minor. Maximum of three (3) key changes.

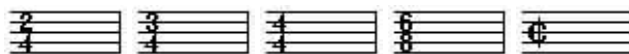
Meter:  Maximum of three (3) meter changes.

Rhythm: Basic Patterns 

Length: Maximum of five (5) minutes (can be multi-movement).

Orchestra Level VI – High School Grade VI

Key: Concert D, G, F, C, Bb Major / d, a, c, g minor.
Maximum of three (3) key changes.

Meter:  Maximum of three (3) meter changes.

Rhythm: Basic Patterns



Length: Maximum of five (5) minutes (can be multi-movement).

Sight-reading, continued

2. Junior and Senior High School Bands and Orchestras shall sight-read for a rating; Junior High organizations may request in writing to the Executive Committee by the entry date to sight-read for criticism only.
3. Each organization will report to the sight-reading event immediately following concert performance.
4. Sight-Reading Guidelines and Procedures:
 - a. Chairs and stands in the sight-reading room should not be moved excessively.
 - b. Only one director can instruct the students in the sight-reading room; any other directors may only stand and observe.
 - c. Directors in Grade II will have five (5) minutes to prepare the organization to perform the sight-reading music; Grades III – V will have seven (7) minutes; directors in Grade VI will have eight (8) minutes; directors must stay within the time limit.
 - d. Students are not to take the music out of the folders until so instructed.
 - e. During the preparation time, the director may:
 1. Call students attention to key signatures, repeat signs or other peculiarities of the music.
 2. Sing phrases to illustrate how specific rhythms should be played.
 3. Answer questions from individual players.
 4. Use the time in any manner the director wishes, including have students sing, clap, tap or otherwise interpret the music so long as they do not play their instruments.
 - f. At the end of the preparation time, the organization will perform the selection.
 - g. Once the sight-reading performance begins, the director on the podium may call out rehearsal numbers; other directors may not assist in any form or fashion.
 - h. Directors and students should consider the sight-reading demonstration as a performance rather than a rehearsal.
 - i. At the conclusion of the reading, members of the organization will replace the music in the envelopes and remain seated until all music has been handed in; students should be cautioned to look under and around chairs, to take their own music and any other personal items when they leave, and to not take anything that does not belong to them, particularly percussion equipment; the director will be given a few seconds to give instructions to the students.
 - j. A limited number of non-participants, such as administrators or parents, may be admitted, at the director's discretion, to observe the sight-reading event, dependent upon the suitability of the facility to accommodate them without creating a distraction for the students, director or judge.

F. Adjudication

1. All Judges shall be contracted by the President-Elect, who may solicit input from the Executive Committee and general membership of the Association.
2. All selections played in the Performance Assessment will be judged.
3. Printed instructions will be furnished each judge; the form for these printed instructions can be found in the appendix to this document.
4. Judges will adjudicate from a clear vantage point and will assign ratings for each organization without conferring.
5. Judges will be provided cassette tapes for comments, to be used in addition to MTSBOA judges' sheets.
6. Each judge will indicate on the official sheet a rating for each organization, which will be that judge's estimate of the quality of performance by comparison with the best amateur standing for the event being judged and the class of school represented.
7. The five ratings to be used shall be: I – Superior; II – Excellent; III – Average; IV – Fair; or V – Poor; final ratings will be without plus or minus signs.
8. Judges will be expected to give as much constructive criticism as possible.
9. Scores given to each organization will be regarded as a rating not a ranking; distribution of ratings will depend upon the level of performance during the particular event.
10. Rating sheets and tapes will be sent to the Secretary as completed.
11. All ratings will be averaged; the Secretary will compute and record final ratings.
12. Any two (2) like ratings will represent the final grade for each band.
13. All final ratings will be announced and published as I, II, III, IV, or V without plus or minus; ratings will be posted outside the performance site.
14. All ratings, judges' sheets, tapes and trophies will be available from the Executive Secretary after Sight-Reading.
15. Participants may enter the Performance Assessment for a rating or for criticism only; if entering for criticism only at the time of entry, this must be so noted on the entry. Should a director desire to change their entry after the entry deadline, they must make their decision to perform for criticism only known to the Performance Assessment Chairperson. Should a director decide to perform for criticism only on the day of performance, they shall make that known to the Performance Assessment Chair or Co-Chair prior to the performance time.

G. Violations

1. Any individual or organization violating a printed rule published in a Performance Assessment bulletin, the Constitution or By-Laws will be penalized one grade level.
2. Any change made in the scheduling or music as printed in the program without clearance from the President or designee will be considered a violation.
3. Failure to report to the proper place and at the proper time will move an organization to last place on the performance schedule or disqualify them at the discretion of the Performance Assessment Chair and Co-Chairs.

H. Awards

1. Senior High School organizations that receive a rating of Superior or Excellent may choose:
 - a. To receive a trophy at a cost of \$40.
 - b. To receive a 9 x 12 plaque at a cost of \$12.
 - c. To purchase a perpetual plaque with space for 24 individual ratings plates at a cost of \$50; individual plates would be provided at no further charge each year.
 - d. To receive no award.
2. Junior High School organizations that receive a rating of Superior or Excellent will receive an appropriate trophy at no additional charge.

I. Duties of the Concert Performance Assessment Chairperson

1. Insure that each organization is entered in the correct classification and has paid the appropriate entry fee.
2. Verify acquisition of Sight-Reading music and creation of sight-reading folders; each grade classification needs its own set of parts; music for Junior High School grade II, III, IV is different from High School; different music is required for orchestra.
3. Create the performance schedule for the Performance Assessment.
4. Purchase Cassette labels, CD Labels, large envelopes, legal-size, sturdy grade of paper for judges' sheets, and video labels when a conducting critique judge is employed.
5. Purchase cassette tapes for four judges for each organization performing, five when a conducting critique judge is employed; tapes should be of sufficient length to record longer Grade VI performances.
6. Purchase CD's for performance recordings.
7. Purchase video tapes for use when conducting critique judge is employed.
8. Enter all pertinent information regarding class, program, performance time, grade level, etc into database for creating labels and sheets.
9. Create judges' sheets, labels for tapes, result envelopes, CD's, videos.
10. Place labels on all appropriate media items; there is a \$50 stipend for preparing cassette tapes.
11. Insure availability of necessary video recording equipment when conducting critique judge is employed.
12. Provide for recording organizations requesting a recording.
13. Prepare program information and deliver to printer; insure programs are on site as needed.
14. Coordinate with Secretary – Treasurer to insure adequate number of trophies, plaques, and plates are available based on preferences on entry forms.
15. Insure that all necessary equipment for judges is on hand – tape recorders, batteries, lamps, extension cords, pencils, and sharpener.
16. Change batteries in recorders before each day begins and each day at lunch break.

17. Insure that the Performance Assessment is moving and on time; keep judges on track.
18. Post scores for visitors and band directors.
19. Maintain an adequate supply of snacks and drinks for judges.
20. Insure that lunch is brought in to the Performance Assessment site.
21. Make dinner reservations for and entertain judges each evening.
22. Arrange for transportation of judges to and from the event each day and to and from the airport as needed.

Section VIII – Solo and Ensemble Performance Assessment

A. Site Assignments for Solo & Ensemble Performance Assessment by County:

1. Eagleville – Rutherford, Eastern Williamson, Bedford, Coffee, Moore, Franklin, Cannon, Warren
2. Gallatin – Sumner, Wilson, Macon, Trousdale
3. Clarksville – Montgomery, Stewart, Houston, Humphries, Dickson, Northern Cheatham, Robertson
4. Columbia – Maury, Hickman, Lewis, Lawrence, Wayne, Giles, Lincoln, Marshall, Southern Williamson
5. Cookeville – Putnam, Jackson, White, Dekalb, Smith, Clay, Overton
6. Nashville: Oliver Middle School – Davidson, Northern Williamson, Southern Cheatham - schools West of I-65
7. Nashville: Croft Middle School – Davidson, Northern Williamson, Southern Cheatham - schools East of I-65

B. Solo and Ensemble Fees

1. Solo – \$7
2. All Ensembles - \$7 per person – each participant will receive a blue medal for a Superior rating or a red medal for an Excellent rating.
3. Alternate ensemble fee structure – ensembles choosing this option will receive a plaque for a Superior Rating; individual medals may be purchased.
 - a. Small 2 – 15 members \$30
 - b. Medium 16 – 25 members \$35
 - c. Large 26 – 40 members \$50
 - d. Extra-large over 40 members \$60

C. Procedures

1. All entries shall be registered on-line.
2. Soloists shall enter the Performance Assessment according to school level (Senior, Junior, or Elementary); entries shall include the number of years that each soloist has played as well as their grade level; this information will be printed on the program and judges' sheets, not as a classification, but as a matter of information.
3. Music selections will be made by directors in consideration of the number of years of experience of the student and will be judged according to suitability and musical value.
4. One copy of each solo or ensemble with measures numbered consecutively will be furnished for the judge; ensembles must be in score form, not individual parts.
5. Soloists may or may not be accompanied by a pianist; soloists using a piano accompanist may enter as a duet and be judged as an ensemble, provided both students pay the entry fee; soloists shall not be conducted by directors, but directors may serve as accompanists.
6. Soloists may use a recording, disc, tape or computerized accompaniment in lieu of an accompanist; student must provide necessary equipment.
7. Drum solos may be accompanied by piano or other instruments.
8. Percussionists may play solos on three major percussion instruments, but no two may be on the same instrument; permissible solo instruments include snare drum, timpani, marimba, xylophone, vibraphone, multiple tom-toms, drum set and, for Junior High School students only, orchestra bells and bell lyre.
9. It is recommended that students other than percussionists perform no more than two solos on any instrument, and that total entries per student be limited to four (4) events per student, including performance with large ensembles and jazz bands. Exceptions to this suggestion are left at the discretion of the director.
10. Ensembles will enter the Performance Assessment according to school level (Senior, Junior, or Elementary); entries shall include the number of years that each ensemble member has played as well as their grade level; this information will be printed on the program and judges' sheets, not as a classification, but as a matter of information.
11. Duets and trios may or may not have accompaniment.
12. Quartets and larger ensembles may be conducted and accompanied.
13. If an ensemble member is absent for a valid reason approved by the director, the ensemble may perform using a recording of the missing part or without the missing part altogether, for criticism only.
14. The time limit for a solo or ensemble will be six minutes; ensembles with 10 or more members will be given 20 minutes. In the event a solo cannot be played in six minutes, the judge may hear the entire selection, but total time spent with one event must not exceed ten minutes, including time for judges to write criticism.

D. Adjudication

1. Suggested Guidelines for judging Solo and Ensemble Performance

- a. Selection – evaluate as regards appropriateness for study.
 - b. Interpretation – decide whether the tempo, phrasing, expression, etc. constitute an artistic performance.
 - c. Technique – evaluate the exhibited proficiency in manipulating the instrument being played from a mechanical point of view.
 - d. Tone Quality – evaluate on the basis of the correct, most approved characteristic tone for the instrument being played.
 - e. Memorization – encouraged but not required, this area will not be considered in determining a rating.
2. **Grading** shall be strict; there is no reason why an individual performer cannot play with good tone, musical interpretation, phrasing and style, and should do so to receive a “SUPERIOR” rating.
 3. Each judge will indicate on the adjudicator’s sheet a rating for each event which will be that judge’s estimation of the quality of the performance by comparison with the best amateur standing for the event being judged, considering the number of years experience; the following ratings are to be used without addition of plus or minus:
I – Superior; II – Excellent; III – Average; IV – Fair; V – Poor
 4. Final ratings shall be consistent with the grades on individual items.
 5. Ratings given to each participant shall not be regarded as a ranking.
 6. **Violations** shall result in an event’s rating being lowered one grade level and shall include failure to appear on time, failure to provide the judge a copy of the solo or ensemble, and failure to consecutively number the measures of the judge’s copy.
 7. Violation sheets will be provided to judges; all violations will be checked and sent to the Chairperson with the adjudication sheet; final ratings shall be determined by the President or designee.

E. Awards

1. Medals shall be awarded to all solos making a rating of I – Superior or II – Excellent.
2. Awards for ensembles shall be made as set forth in Section B, above.

F. Duties of the Secretary – Treasurer

1. Process entries from online registration; receive fees from membership for deposit.
2. Schedule all events, in coordination with the Performance Assessment Host concerning available facilities.
3. Notify participating schools of schedule immediately following completion of scheduling.
4. Create and print programs; each participating director should have a final copy of the program five days before the event, if possible.
5. Create adjudication sheets for all judges with scheduled time, performer’s name, etc.

G. Duties of the Performance Assessment Host

1. Coordinate the Performance Assessment, arranging for all appropriate materials and equipment necessary to conduct the Performance Assessment.
2. Check plans with the President and/or Secretary – Treasurer in insure rules and regulations have been followed.
3. Secretarial help may be secured with the approval of the Secretary – Treasurer.
4. Provide publicity for the Performance Assessment.
5. Check all overtime and violations with the President or designee before posting.
6. Send invoices for all expenditures to the Secretary – Treasurer for payment.
7. Provide the Secretary – Treasurer with full records of all Performance Assessment details, including a copy of the official grades for the event.

Section IX – Mid-State Auditions

A. Eligibility

1. Students must meet eligibility requirements as set forth in Section V of these By-Laws; any special requests must be made in writing to the Executive Committee, which shall contact all active members involved prior to making any decision.
2. Students in grades 7 – 9 will eligible for Junior High Mid-State organizations; students in grades 7 & 8 will be eligible for the Middle School Mid-State Band; students in grades 10 – 12 will be eligible for Senior High Mid-State organizations.

B. Scheduled Places and Dates for Auditions shall be listed on the Calendar of Activities published for each school year.

C. Director Requirements

1. All directors shall be required to be available to judge, register, monitor or otherwise work as assigned by the Vice-President for either Senior High or Junior High auditions.
2. Directors shall be present at auditions in order for students from their school to be allowed to audition.
3. A director may reassign responsibility for their students to an authorized representative of their school system if the Director is unable to be present at auditions. Requests of any such nature must be submitted in writing to the Executive Committee by the November meeting, as outlined in Article VIII of the Constitution.
4. Failure to follow the procedure outlined in 3, above, may result in students being unable to audition for Mid-State.

D. Music requirements

1. The Executive Committee shall be responsible for acquiring appropriate music for each instrument for Junior and Senior High Mid-State auditions, with selections rotating every three years.
2. Audition music will be a minimum of 2 minutes and a maximum of 4 minutes in length, using tempos recommended on the music. Sections to be prepared must be clearly indicated.

E. Registration

1. Students must be registered on-line by the deadline; students are not registered by the deadline may register on the day of auditions, provided their director pays a \$50 late registration fee in cash by noon of the audition day.
2. A student will be allowed to audition on a maximum of two (2) instruments; the student must be entered in online registration two separate times, and two audition fees must be paid.
3. The registration fee shall be \$10 per student, per audition and shall be paid by the posted deadline.
4. Schools will not be given a quota; directors are expected to eliminate those students who are not Mid-State caliber.

F. Audition order

1. On the day of audition, all students must report to the registration table for their instrument by noon to receive an audition number and will audition in numerical order.
2. Only directors may request special permission for students to audition out of order by submitting a written request to either the President or Executive Committee.

G. Wind Student Requirements

1. Perform required music, as determined by the Executive Committee; prepared music shall be made available no later than the September meeting of the Association.
2. Sight-read material, which shall consist of three selections of increasing difficulty and obtained for the audition by the Executive Committee.
3. Perform two major scales, as described below, and a chromatic scale; all scales must be memorized; scales will be asked by starting pitch for the student's instrument, not by concert pitch.
 - a. Three (3) scale rotations for each instrument will be established by the President and Executive Committee; each pair of major scales shall include one scale in a flat key signature and one scale in a sharp key signature or in C Major; rotations will be established to insure that each pair of scales is considered equal in difficulty and range; pairs shall be alternated throughout the audition to insure random scale selection for each student; range requirements for scales can be found in the Appendix.
 - b. Senior High students are responsible for all major scales; major scales for Junior High students will be selected from the following Concert Pitch scales: Db, Ab, Eb, Bb, F, C, G, D.
 - c. The minimum tempo for all scales played in quarter notes is 96 bpm for Junior High, 120 bpm for High School.
 - d. Senior High Scale Barrier – a student's combined scales score, determined by adding the scores of both judges, must be at least 18 points or the student will be dismissed from the audition and will not be allowed to perform prepared music or sight-read. Students must make an honest attempt to play each scale asked; any student who refuses to attempt to play any scale will be immediately dismissed from the audition.

4. Scoring
 - a. Prepared music shall account for a total of 50% of the total score; each of the following criteria shall account for 10%: tone, pitch, rhythm, technical accuracy, and musicality.
 - b. Scales shall account for a total of 20% of the total score, and will be adjudicated with the following point allowance:
 1. The Chromatic Scale will receive a maximum of 8 points; Major Scales will receive a maximum of four points each for a total of 8 points; a maximum of four technical excellence points may be awarded for scales performed at a high level using aggressive tempi and/or exceeding the minimum range requirements.
 2. Students shall receive no more than half credit for any scale that does not meet minimum tempo of range requirements; deductions for missed notes in the scale are at the discretion of the individual judge.
 3. The scoring rubric is contained in the appendix.
 - c. Sight-reading will account for 30% of the total score; scores will reflect the number of selections the students are allowed to attempt: if a student reads only one selection, the score must fall below 10.5; if a student reads two selections, the score must fall between 10.5 and 20, inclusive; if a student reads all three selections, the score must fall between 20.5 and 30 inclusive.

5. Order of Audition

- a. Junior High auditions that are played for a single panel will be performed in the following order: prepared, chromatic scale, major scales, sight-reading.
- b. Junior High auditions that are played for a double panel will be performed in the following order: chromatic scale, major scales, sight-reading, then prepared.
- c. Senior High auditions that are played for a single panel will be performed in the following order: scales, prepared, sight-reading.
- d. Senior High auditions that are played for a double panel will be performed in the following order: scales, sight-reading, then prepared.

H. String Student Requirements

1. Required music as in **G1** above.
2. Sight-read as in **G2** above
3. Perform scales as required; all scales must be memorized;
 - a. Scale rotations for each instrument will be established by the President and Executive Committee.
 - b. Major scales for Junior High string students shall be as noted in the Appendix along with the prescribed method for scale performance.
 - c. Senior High string students are responsible for all 12 major scales, three octaves; no chromatic scales will be asked. See Appendix for prescribed method for performing scales

4. Scoring
 - a. Prepared music shall account for a total of 50% of the total score; each of the following criteria shall account for 10%: tone, pitch, rhythm, technical accuracy, and musicality.
 - b. Scales shall account for a total of 20% of the total score; each major scale shall account for 10%.
 - c. Sight-reading will account for 30% of the total score; scores will reflect the number of selections the students are allowed to attempt: if a student reads only one selection, their score must fall below 10.5; if a student reads two selections, their score must fall between 10.5 and 20, inclusive; if a student reads all three selections, the score must fall between 20.5 and 30 inclusive.

I. Junior High Percussion Auditions

1. Students will choose an area of emphasis from the three standard percussion instruments: snare drum, mallet keyboard, and timpani; in this area of emphasis, the student will prepare an etude, perform fundamental skills, and sight-read.
2. Of the instruments not designated as the area of emphasis, the student will choose one and prepare an etude and demonstrate fundamental skills.

SAMPLE AUDITION COMPONENTS:

Snare Emphasis:

Snare Etude
 Snare Fundamentals
 Snare Sight Reading
 Mallet or Timpani Etude
 Mallet or Timpani Fundamentals

Mallet Emphasis:

Mallet Etude
 Mallet Fundamentals
 Mallet Sight Reading
 Snare or Timpani Etude
 Snare or Timpani Fundamentals

Timpani Emphasis:

Timpani Etude
 Timpani Fundamentals
 Timpani Sight Reading
 Snare or Mallet Etude
 Snare or Mallet Fundamentals

3. Fundamentals required of Junior High Percussionists
 - a. Snare – orchestral buzz roll $p < f > p$
 Rudiments (slow-fast-slow):

Long Open Roll	Flam Accent
5-Stroke Roll	Flam Tap
7-Stroke Roll	Drag (Ruff)
9-Stroke Roll	Single Drag Tap
Single Paradiddle	Drag Paradiddle #1
Double Paradiddle	Single Ratamacue
Flam	
 - b. Mallet – 2 major scales, 2 octaves, from the following list:
 Db, Ab, Eb, Bb, F, C, G, D and a chromatic scale, 2 octaves
 - c. Timpani – Long Roll $p < f > p$, tuning for etude (30 second limit)
4. Scoring
 - a. Prepared etudes will account for 50% of the total score.
 - b. Sight-reading will account for 30% of the total score.
 - c. Fundamental skills will account for 20% of the total score.

J. Senior High Percussion Auditions

1. Students will perform a prepared piece, fundamentals, and sight-play from the three standard percussion instruments: snare drum, mallet keyboard, and timpani.
2. Scoring
 - a. Prepared etudes will account for 50% of the total score.
 - b. Sight-reading will account for 30% of the total score.
 - c. Fundamental skills will account for 20% of the total score.
3. Sight-playing – All percussionists will sight-play one piece per instrument, totaling three sight reading pieces for their audition. This will account for 30% of the final score.
4. Senior High Percussionist Fundamentals Barrier – a student’s fundamentals score will be determined in the Fundamentals Room by adding the scores of both judges on all three instruments. This score must meet a minimum score (TBD) or the student will be dismissed from the audition and will not be allowed to continue.
5. Fundamentals required of Senior High Percussionists
 - a. Snare – orchestral buzz roll $p<f>p$
26 Standard Rudiments (slow-fast-slow):
 - b. Mallet – chromatic scale, 2 octaves
All Major Scales, 2 octaves
 - c. Timpani – Long Roll $p<f>p$,
tuning for etude (30 second limit)
6. Quotas
 - a. Percussion quotas for Mid-State will be filled based on composite scores with the 7 highest scores going to the Gold Band; the next 7 highest scores will go to the Silver Band; the next highest scores will go to the Bronze Band.
 - b. Percussion quotas for All-State will be filled by the three Senior High percussionists with the highest combined scores.
7. The Midstate Percussion Coordinator will assign percussion parts after s/he has evaluated the audition scores.

K. Vision Impaired Students shall audition on the same prepared music and scale requirements as sighted students at the same grade level; sight reading scores shall be determined using the following formula, where a = the sum of the individual judge’s prepared and scales scores, and b = sight reading score to be entered by the individual judge, rounded to the nearest half-point:

$$a/0.7 - a = b$$

L. Audition Judges – Band and Orchestra

1. The Past-President will appoint audition judges; persons unable to fulfill their agreement to judge will contact the Past-President as soon as possible so that other persons may be found to fill such vacancies.
2. The Past-President will appoint judges for each instrument or grouping of instruments as follows:
 - a. Flute, Clarinet, Alto Saxophone, Trumpet, Trombone; Violin: Two panels of two judges each; one panel will hear sight-reading and scales, the other will hear prepared music; these panels should be located in adjacent rooms. All other instruments: one panel of two judges each.
 - b. Percussion auditions shall take place in two rooms, with two judges in each room; these rooms shall be designated as “Primary” and “Secondary.”
3. Audition judges shall use the scale rotations as established by the President or Executive Committee and the sight-reading music as obtained by the Executive Committee. Judges should consider the difficulty of the sight-reading music as submitted and may make edits or re-arrange the order of the examples as necessary.
4. Judges shall be screened to prohibit students being seen during their audition.
5. Each judge should bring a copy of the audition music they are to hear.
6. Judges are responsible for utilizing a uniform method of judging as provided on forms furnished by the Association and as outlined in sections G, H, I and J, above.
7. Judges shall instruct the monitor that students must be kept away from the audition room door.
8. Audition judges will bear in mind that there will be no challenges or re-tryouts; the rankings of students by judges will be final.
9. Judges may stop a student if the minimum tempo is not being observed in the case of scales or if it is obvious that the student is not going to be able to complete the prepared music in a reasonable amount of time.

M. Mid-State Jazz Band Auditions

1. Judges will be selected by the Past-President as follows:
 - a. Senior High: 2 judges each for Alto Sax, Tenor Sax, Baritone Sax, Trumpet, Trombone, Guitar/Bass/Piano, and Drum Set & Auxiliary Percussion
 - b. Junior High: 2 judges each for Alto Sax, Tenor Sax / Baritone Sax, Trumpet, Trombone, Guitar/Bass/Piano, and Drum Set & Auxiliary Percussion
2. Audition scoring shall be as follows:
 - a. Prepared music 50 points
 - b. Sight-reading 30 points
 - c. Jazz Improvisation 20 points
(Junior High students do not improvise)

N. Tabulations

1. Access to the tabulation room must be limited to those persons designated by the President.
2. Results will be posted as soon as received from the judges, tabulated and recorded.
3. Selected students will be ranked according to total score, irrespective of doublings; final assignment to chair position will be made following the resolution of doublings if applicable.
4. In the event of tied scores, exact chair order will be determined as follows:
 - a. First tie-breaker – sight-reading score
 - b. Second tie-breaker – prepared music score
 - c. If the tie is conclusive, students will be seated alphabetically.
5. All-State quotas will be posted, if available.
6. Vision impaired students auditioning for Mid-State shall audition on the same prepared music and scale requirements as sighted students at the same grade level; sight reading scores shall be determined using the following formula, where a = the sum of the individual judge's prepared and scales scores, and b = sight reading score to be entered by the individual judge, rounded to the nearest half-point:

$$(a/0.7) - a = b$$

O. Doublings

1. Should a student be selected on more than one instrument, it is the responsibility of that student's director to contact the student for a decision and notify the President or designee of the student's choice within one week following the audition.
2. If notification is not received within one week, the decision will be made by the President and the student notified by the Association.
3. No chair placements are final until all doublings within the section have been resolved.

P. Individual student results shall be printed and made available to directors at the January meeting

Q. Instrumentation for Mid-State Orchestras

1. **Senior High Full Orchestra** will consist of strings, including harp, winds and percussion;
Junior High String Orchestra will consist of strings only from grades 7 – 9.

Instrument	Junior High String Orchestra		Senior High Full Orchestra		All-State Quota
	Number	Alternate	Number	Alternate	
Violin	68	5	20	5	12
Viola	18	4	10	4	4
Cello	14	4	8	4	4
Bass	10	3	6	3	3
Flute			3		
Clarinet			2		
Oboe			2		
Bassoon			2		
Trumpet			3		
Horn			4		
Trombone			3		
Tuba			1		
Percussion			4		

- a. Wind and Percussion sections will be drawn from the Mid-State Band. These students will be selected in chair order based on preference as marked on the registration form; first chair players will be the Mid-State Band students who will go to All-State Orchestra.
 - b. Junior High violins with the highest scores will be designated as First Violins and the remainder of the accepted players will be Second Violins; sections will be evenly divided as possible.
 - c. Orchestra balance shall be the first priority of the Orchestra Chairperson, and the final numbers of the ensemble sections in both orchestras must be chosen with an eye to the size of the proposed site of the Mid-State event.
 - d. Mid-State Band or Jazz Band students may be invited to participate with the Mid-State Junior High Orchestra on, for example, percussion or keyboards; with the permission of the chairpersons and conductors, these students may be borrowed for short rehearsals during the Mid-State event.
2. Optional Participation
- a. All-State Orchestra String Bass players will have the option of attending Mid-State Band with their director's agreement and approval of the student's competence on the Mid-State Band music.
 - b. All-State Orchestra winds and string bass players must be in Mid-State Orchestra.

R. Instrumentation for Mid-State Bands

Instrument	Sr. High Gold	All Others	Alternates
Flute	5	11	4
Oboe	2	3	3
Bassoon	2	3	3
E-flat Clarinet	1	1 (0 Jr/MS)	2 (0 Jr/MS)
B-flat Clarinet	15	23	6
Bass Clarinet	2	5	4
Contrabass Clarinet	1	2	3
Alto Saxophone	3	5	5
Tenor Saxophone	1	2	3
Baritone Saxophone	1	2	3
Trumpet	8	14	4
Horn	8	10	4
Trombone	6	11	4
Euphonium	2	4	3
Tuba	3	6	3
Percussion – Sr.	7	7	3
Snare – Jr/Middle		4	3
Mallet – Jr/Middle		2	3
Timpani – Jr/Middle		1	3

S. Instrumentation for Mid-State Jazz Bands

	Senior High	Junior High	Alt.
Jazz Alto Saxophone	2	2	2
Jazz Tenor Saxophone	2	2	2
Jazz Baritone Saxophone	1	1	2
Jazz Trumpet	5	5	2
Jazz Trombone	4 (5 if no bass)	5	2
Bass Trombone	1	1	2
Jazz Piano	1	1	2
Jazz Guitar	1	1	2
Jazz Bass	1	1	2
Jazz Drum Set	1	1	2
Jazz Auxiliary Percussion	1	1	2

Sr. High Trumpets auditioning for lead will play an additional excerpt.

Section X – Mid-State Clinics

- A. General information** concerning Mid-State Band and Orchestra will be posted on the Webpage as soon as available and will be distributed with the music; this information shall include registration fees, specific times and locations for registration, rehearsals and concerts.
- B. Responsibilities of Directors of Participating Students**
1. Pick up music folders for all participants, as scheduled by the Executive Committee. If unable to attend, a designee should collect folders on the director's behalf, or the director should make arrangements with the chairpersons of each organization for an alternative method of delivery.
 2. Arrange transportation for all students to and from all rehearsals and concert. Students that provide their own transportation shall not transport any other students.
 3. Register all students, submitting appropriate fees as determined by the Executive Committee and properly executed Rules and Regulations Agreement, which can be found in the Appendix.
 4. Supervision of students: remain on-site and available if needed during all rehearsals.
 5. In the event a director cannot meet these requirements, they must be assigned to another adult, either another director or an administrator or parent from the director's school. At no time should anyone presume that any of these responsibilities would be assumed by All-Mid-State Conductors, Chairpersons, Hosts, or other students.
 6. Directors unable to be present for all or any part of the Mid-State Clinic must submit, in writing, a letter naming the person responsible for their students. The letter must be signed by the parents of the students, the Principal, and the Director, and must be presented at the time of registration. These letters must be kept on file for one year.
 7. Directors will be responsible for insuring that all students return all music to the chairperson for their organization. The director's school shall be financially responsible for replacement of all music not returned.
- C. Regulations for Participating Students**
1. Unbecoming conduct of a student will result in dismissal from Mid-State; any All-State student dismissed from their Mid-State organization will lose their All-State eligibility.
 2. Students will be on time for all rehearsals and concerts; in chair, properly warmed-up and ready to begin playing; students who are late without adequate justification will be placed at the bottom of the section upon first offense; upon second offense the student will be dismissed from the Mid-State organization.
 3. Students who fail to fully participate in the Mid-State organizations, or are dismissed for cause as outlined in 1 or 2 above, will lose All-State eligibility.
 4. Students will turn in all music to the Chairperson immediately following the concert. Schools will be held financially responsible for replacement of all music not returned.
 5. Should it become necessary to move a member of a second or third band up into the next highest band, the first chair player in the affected section will have the option to remain first chair in the lower ensemble. Should the first chair player exercise that option, the second chair player will have no such option but will automatically move to last chair of the next highest organization.

- D. The President** has the authority to enforce all regulations. Final decisions concerning conduct, discipline, registration and policies set up by the Association will be left to the President's discretion, after consultation with the Executive Committee.
- E. Mid-State Chairpersons** shall be appointed by the President. There shall be a separate chairperson for each Mid-State Band, Orchestra and Jazz Band. There will be one percussion coordinator for the three High School Bands and one for the Junior High Bands and the Middle School Band.
- F. Duties of the Mid-State Chairpersons**
1. Contact conductor for selections to be included in the folders and obtain sufficient original copies for all parts, in accordance with the timetable given conductors by the President.
 2. Obtain conductor's biographies and forward to President-Elect along with musical program.
 3. Obtain appropriate number of music folders.
 4. Acquire the necessary copies of parts for each selection chosen by the conductor and place in correctly labeled folders; include double sets for possible instrument mismatches (euphonium treble/bass clef; Bb /Eb contrabass clarinet, etc).
 5. Percussion – indicate parts on appropriate folders: Snare Drum/Bass Drum/Accessories, Mallet Percussion, Timpani.
 6. Develop a method for identifying all parts based on the students to whom they are issued, to facilitate verification that music has been returned and identification of students who do not return music following the concert.
 7. Check for changes due to doubling resolutions and alternate call-ups before the January meeting; adjust folders as necessary; coordinate with appropriate chairs of other bands affected; contact directors of alternates.
 8. Contact directors who do not attend the January meeting regarding an alternative plan for delivery of music folders.
 9. Verify with host and other appropriate sources to assure provision of large percussion instruments, chair and stand requirements.
 10. Contact conductor for any special needs such as seating arrangements, etc.
 11. Create name tags for every student's chair.
 12. On site before first rehearsal, check rehearsal set-up, last minute cancellation or alternate call-ups, place name tags on chairs, verify that arrangements have been made to accommodate conductor, including hotel, meals and necessary transportation.
 13. At the first rehearsal, make opening announcements regarding rules and policies, advise students and conductor of your readiness to assist with problems or concerns.
 14. Check attendance at all rehearsals and enforce all appropriate rules and regulations.
 15. As much as possible, stay with the group during all rehearsals, answer questions as appropriate, insure a minimum of distractions to the rehearsal.
 16. Give the Secretary – Treasurer the names of those that actually play on the concert.

17. Distribute patches and CD mailing labels; turn in CD mailing labels and return extra patches to the appropriate persons.
18. Collect music following the concert and compile a list of any music not returned arranged by student's school, to be given to the Secretary-Treasurer.
19. Contact directors of all students who do not return music.

G. Duties of the Percussion Coordinator

1. Work in cooperation with the chair of each group.
2. Insure that all parts are assigned correctly and are received by the appropriate students with regard to chair order.
3. As needed, pull students or the entire section out of rehearsal to assist with individual or sectional parts.
4. Insure that all necessary instruments are on hand.
5. Begin work immediately on Thursday evening of the Mid-State weekend and if possible conclude all tasks by the end of the first rehearsal on Friday.
6. Clear any special requests or purchases with the President and the Secretary – Treasurer.

Section XI – All-State

A. Qualification for All-State

1. The Middle Tennessee quota will be filled from the top chairs in the Mid-State Band and Orchestra.
2. Wind and Percussion students indicate on the Mid-State registration form their preference for All-State Band or All-State Orchestra; the highest placing students in each section that choose orchestra will be assigned to fill the orchestra quota. Should fewer students in a section choose orchestra than are required for the MTSBOA quota, the lowest ranking All-State qualifiers in that section shall be assigned to All-State Orchestra to fill the quota.

B. MTSBOA All-State Quotas

1. The following numbers of students from MTSBOA will be sent to All-State each year, as per TMEA requirements; TMEA can alter these numbers.

Instrument	Band	Orchestra	Instrument	Band	Orchestra
Flute	4	1	Trumpet	5	1
Oboe	1	1	Trombone	3	1
Bb Clarinet	9	1	Euphonium	2	0
Bass Clarinet	2	0	Tuba	3	0
CB Clarinet	1	0	Percussion	2	1
Alto Sax	2	0	First Violin	0	6
Tenor Sax	1	0	Second Violin	0	6
Bari Sax	1	0	Viola	0	4
F Horn	4	2	Cello	0	4
			Bass	0	3

2. The following will be provided by the Association on a rotating basis along with the other regional Associations of TMEA:

Band Orchestra

2010, 2013, 2016

Piccolo 0 0

Eb Sop. Clar. 0 0

Bassoon 1 1

2011, 2014, 2017

Piccolo 1 0

Eb Sop. Clar. 1 0

Bassoon 1 1

Tuba 1 – to orchestra in addition to 3 sent to Band

2009, 2012, 2015

Piccolo 0 0

Eb Sop. Clar. 0 0

Bassoon 2 0

Section XIII – Appendix – Association Forms

Required Scale Ranges – High School

Required ranges for High School Midstate Auditions

The image displays musical notation for required scale ranges for various instruments. Each instrument's range is shown on a five-line staff with a treble or bass clef. The notes are represented by whole notes with stems, and some notes are marked with δ^{va} (octave above) or δ^{vb} (octave below) to indicate extended ranges. The instruments and their ranges are:

- Flute:** Treble clef, range from middle C (C4) to δ^{va} (C6).
- Oboe:** Treble clef, range from B3 to δ^{va} (B5).
- B \flat & E \flat Clarinet:** Treble clef, range from B \flat 3 to δ^{va} (B5).
- Bass & Contrabass Clarinets:** Treble clef, range from B \flat 3 to δ^{vb} (B \flat 1).
- Alto & Tenor Saxophones:** Treble clef, range from B \flat 3 to δ^{va} (B5).
- Baritone Saxophone:** Treble clef, range from B \flat 3 to δ^{va} (B5).
- Trumpet:** Treble clef, range from B3 to δ^{va} (B5).
- Horn:** Treble clef, range from B \flat 3 to δ^{va} (B5).
- Trombone & Euphonium:** Bass clef, range from B \flat 3 to δ^{va} (B5).
- Tuba:** Bass clef, range from B \flat 3 to δ^{vb} (B \flat 1).
- Bassoon:** Bass clef, range from B \flat 3 to δ^{va} (B5).

The above is the minimum requirement. Where possible, a student may expand the range if desired. There is no prescribed articulation. Scales should be played as fast as you accurately can; the minimum tempo is quarter note = mm 120 (per scale degree). Scales are to be played ascending and descending.

All scales are to be played from memory.

Required Scale Ranges – Middle School

Required ranges for Jr. High School Midstate Auditions

The image displays musical notation for required scale ranges for various instruments. Each instrument's range is shown on a five-line staff with a treble or bass clef. The notes are represented by circles with stems, and some are underlined to indicate specific notes.

- Flute:** Treble clef. Range from middle C (C4) to C5. Notes: C4, D4, E4, F4, G4, A4, B4, C5.
- Oboe:** Treble clef. Range from B3 to B4. Notes: B3, C4, D4, E4, F4, G4, A4, B4.
- B \flat Clarinet:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Bass & Contrabass Clarinets:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Alto & Tenor Saxophones:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Baritone Saxophone:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Trumpet:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Horn:** Treble clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Trombone & Euphonium:** Bass clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Tuba:** Bass clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.
- Bassoon:** Bass clef. Range from B2 to B4. Notes: B2, C3, D3, E3, F3, G3, A3, B3, C4, D4, E4, F4, G4, A4, B4.

The above is the minimum requirement. Where possible, a student may expand the range if desired. There is no prescribed articulation. Scales should be played as fast as you accurately can; the minimum tempo is quarter note = mm 96 (per scale degree). Scales are to be played ascending and descending.

All scales are to be played from memory.

String Scale Requirements

M.T.S.B.O.A. Audition Requirements Scales - Strings - Junior and Senior High

Senior High Violin, Viola and Cello: All major scales, three octaves

Senior High Bass: All major scales, two octaves

Junior High Violin, Viola and Cello: C, G, D, A, F, B \flat , E \flat - all two octaves

Junior High Bass: C, G, A, B \flat , E \flat - one octave F & G - two octaves

All scales should be played at a minimum speed of mm = 96 per scale degree. All scale notes should be bowed separately. Notes should ascend and descend consecutively, starting and ending on the tonic, with no repetitions, jumps to lower octaves, or embellishments such as turns or arpeggios. For example, a two octave C scale should be played as follows:



Scale Scoring Rubric

MTSBOA PROCEDURE FOR SCORING SCALES

1. All wind instruments will be asked the Chromatic Scale plus TWO (2) major scales of the Judges choice to include: One (1) scale in a flat key signature and One (1) scale in a sharp key signature or C major scale. A rotation of three (3) major scale pairs will be established in each room; so that each pair of scales is considered equal in difficulty and range. The pairs will be alternated during the audition to ensure random scale selection for each student.
2. The scales will be adjudicated with the following point allowance: A. Chromatic Scale = 8 points B. Major Scales = 8 points (4 each) C. Technical Excellence = 4 points. Up to 4 points for technical excellence shall be awarded for scales performed at a high level using aggressive tempi and/or exceeding the minimum range requirements.
3. The minimum metronome marking for Jr. High is 96 bpm. The minimum metronome marking for Sr. High is 120 bpm.
4. Any scale not meeting the minimum range or tempo requirements **shall receive a maximum of half credit for that scale (2 pts for a major scale and 4 pts for chromatic).**

CHROMATIC SCALE

0 1 2 3 4 5 6 7 8

- | | | |
|----------------------------------|------------------------------------|----------------------------------|
| • Little or no evenness of tempo | • Tempo even through most of scale | • Tempo even throughout |
| • Tone is uncontrolled | • Very few tone problems | • All tones centered and matched |
| • Box 1: Points allocated 0-2.5 | • Box 2: Points allocated 2.6-5.5 | • Box 3: Points allocated 6-8 |

MAJOR SCALE

0 .5 1 1.5 2 2.5 3 3.5 4

- | | | |
|----------------------------------|------------------------------------|----------------------------------|
| • Little or no evenness of tempo | • Tempo even through most of scale | • Tempo even throughout |
| • Tone is uncontrolled | • Very few tone problems | • All tones centered and matched |
| • Box 1: Points allocated 0-1 | • Box 2: Points allocated 1.5-3 | • Box 3: Points allocated 3-4 |

TECHNICAL EXCELLENCE

0 .5 1 1.5 2 2.5 3 3.5 4

Distribute points as warranted for scales that are performed successfully at aggressive tempi and/or exceed the minimum range requirements.

M.T.S.B.O.A.
Marching Band Adjudication Sheet



Time of Appearance _____ Class _____ Date _____

Performance Style: *please check one*

Rating:
Use I, II, III, IV or V
Use no plus or minus

COMPETITIVE BAND *Musical and visual performance in conjunction with overall design of elements will all be considered for evaluation and comments*

NON-COMPETITIVE BAND *Design elements are not a large portion of the adjudicator's consideration for evaluation and comments. Therefore entertainment, spirit and intensity will be the primary focus of the overall effect caption.*

Name of Organization _____

School _____ City _____

Number of Winds and Percussion ____ Grades of Performers 6 ____ 7 ____ 8 ____ 9 ____ 10 ____ 11 ____ 12 ____

Music Fundamentals: (tone quality, intonation, articulation, rhythmic accuracy) _____

Music Performance: (musicality, style, balance, dynamics, phrasing, precision) _____

Visual Performance: (consistency of style, uniformity of method, precision, carriage & posture, spacing & alignment) _____

Auxiliary Units (flags, rifles, majorettes, drill team, dance team, drum major) (coordination, performance effectiveness, showmanship) _____

Overall Effect: (coordination of musical & visual elements, communication, entertainment, spirit & intensity) _____

Signature of Adjudicator _____

M.T.S.B.O.A.
Color Guard & Auxiliary Units Comment Sheet
NO RATING

Time of Appearance _____ Class _____ Date _____

Performance Style: *please check one*

COMPETITIVE BAND

NON-COMPETITIVE BAND

Name of Organization _____

School _____ City _____

Number of Winds and Percussion ____ Grades of Performers 6 ____ 7 ____ 8 ____ 9 ____ 10 ____ 11 ____ 12 ____

Coordination: (use of body, equipment & form, artistry, innovation/creativity) _____

Performance Effectiveness: (communication, professionalism, recovery to error/poise, adherence to style/role & movement)

Showmanship: (emotion, appeal, entertainment, imagination, versatility & general appearance)

Signature of Adjudicator _____

M.T.S.B.O.A.
Wind Instrument Solo Adjudication Sheet



Time of Appearance _____ Grade _____ Date _____

Name _____

School _____

Instrument _____ Years Experience _____

Rating:
Use I, II, III, IV or V
Use no plus or minus

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

TONE (beauty, characteristic, timbre, control) _____

INTONATION _____

TECHNIQUE (articulation, auxiliary fingerings, breathing, embouchure, facility, rhythm) _____

INTERPRETATION (expression, phrasing, style, tempo) _____

MUSICAL EFFECT (artistry, fluency) _____

OTHER FACTORS (choice of music, stage presence and appearance) _____

MEMORIZING (when required) _____

Comments may be continued on other side

Signature of Adjudicator _____

M.T.S.B.O.A.
String Instrument Solo Adjudication Sheet



Time of Appearance _____ Grade _____ Date _____

Name _____

School _____

Instrument _____ Years Experience _____

Rating:
Use I, II, III, IV or V
Use no plus or minus

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

TONE (beauty, control) _____

INTONATION _____

TECHNIQUE (bowing, facility, fingering, rhythm) _____

INTERPRETATION (expression, phrasing, style, tempo) _____

MUSICAL EFFECT (artistry, fluency) _____

OTHER FACTORS (choice of music, stage presence and appearance) _____

MEMORIZING (when required) _____

Comments may be continued on other side

Signature of Adjudicator _____

M.T.S.B.O.A.
Percussion Solo Adjudication Sheet



Time of Appearance _____ Grade _____ Date _____

Name _____

School _____

Instrument _____ Years Experience _____

Rating:
Use I, II, III, IV or V
Use no plus or minus

Adjudicator will mark the items below that are applicable and observed. Strengths will be marked with a plus (+), weaknesses with a minus (-) Minor details may be marked on music furnished to adjudicator.

TECHNIQUE

- 1. ___ Grip
- 2. ___ Up & Down Stroke
- 3. ___ Arm Motion
- 4. ___ Wrist Motion

ROLLS

- 5. ___ Evenness
- 6. ___ Attacks
- 7. ___ Releases
- 8. ___ Appropriate Speed
- 9. ___ Proper Technique
(single, double, buzz)

ACCURACY

- 10. ___ Number of stops
- 11. ___ Correct Rhythm
- 12. ___ Correct Pitches
- 13. ___ Steadiness of Tempo

INTERPRETATION

- 14. ___ Appropriate Tempo
- 15. ___ General Volume
- 16. ___ Accents
- 17. ___ Dynamics
- 18. ___ Expression
- 19. ___ Phrasing
- 20. ___ Character
- 21. ___ Stick / Mallet Choice

APPROPRIATENESS OF SELECTION

- 22. ___ Musical Content
- 23. ___ Sufficient Display of Technique
- 24. ___ Appropriateness to Instrument
- 25. ___ Appropriateness to Player's
Musical and Technical level

ACCOMPANIMENT

- 26. ___ Balance
- 27. ___ Accuracy
- 28. ___ Ensemble

GENERAL EFFECT

- 29. ___ Conviction
- 30. ___ Stage Presence
- 31. ___ Posture, Grace of Movement
- 32. ___ Appearance

SNARE DRUM

TONE

- 33. ___ Head Tension
- 34. ___ Snare Adjustment
- 35. ___ General Sound

POSITION

- 36. ___ Angle of Drum
- 37. ___ Angle of Sticks to Drum
- 38. ___ Height of Drum

RUDIMENTS

- 39. ___ Roll Rudiment
- 40. ___ Flam Rudiment
- 41. ___ Ruff Rudiment
- 42. ___ Diddle Rudiment
- 43. ___ Other

TIMPANI

TONE

- 44. ___ Correct Playing Area
- 45. ___ Balanced Head (in tune w/self)

TUNING

- 46. ___ Intervallic Intonation
- 47. ___ Speed of Tuning
- 48. ___ Quietness of Tuning

DAMPENING

- 49. ___ Quietly
- 50. ___ Adequately
- 51. ___ At Proper Time

KEYBOARD PERCUSSION

TONE

- 52. ___ Striking Correct Area
- 53. ___ Legato Technique
- 54. ___ Resonance of Instrument

FLUENCY

- 55. ___ Correct Notes
- 56. ___ Sticking
- 57. ___ Agility
- 58. ___ Dampening (Vibraphone)

MULTIPLE PERCUSSION

Adjudicator will mark appropriate categories above

COMMENTS:

Comments may be continued on other side

Signature of Adjudicator _____

M.T.S.B.O.A.
Instrumental Ensemble – Wind



Time of Appearance _____ Grade _____ Date _____

Name of Ensemble _____ School _____

Instrumentation _____ Years Experience _____

Performers' Names _____

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

Rating:
Use I, II, III, IV or V
Use no plus or minus

TONE (beauty, blend, control) _____

INTONATION (harmonic parts, melodic line) _____

TECHNIQUE (articulation, embouchure, facility, precision, rhythm) _____

BALANCE _____

INTERPRETATION (expression, phrasing, style, tempo) _____

MUSICAL EFFECT (artistry, fluency) _____

OTHER FACTORS (choice of music, stage presence and appearance) _____

Comments may be continued on other side

Signature of Adjudicator _____

M.T.S.B.O.A.
Instrumental Ensemble –String



Time of Appearance _____ Grade _____ Date _____

Name of Ensemble _____ School _____

Instrumentation _____ Years Experience _____

Performers' Names _____

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

Rating:
Use I, II, III, IV or V
Use no plus or minus

TONE (beauty, blend, control) _____

INTONATION (harmonic parts, melodic line, tuning) _____

TECHNIQUE (bowing – choice & execution, fingering, precision, rhythm) _____

BALANCE _____

INTERPRETATION (expression, phrasing, style, tempo) _____

MUSICAL EFFECT (artistry, fluency) _____

OTHER FACTORS (choice of music, stage presence and appearance) _____

Comments may be continued on other side

Signature of Adjudicator _____

M.T.S.B.O.A.
Instrumental Ensemble – Percussion



Time of Appearance _____ Grade _____ Date _____

Name of Ensemble _____ School _____

Instrumentation _____ Years Experience _____

Performers' Names _____

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

Rating:
Use I, II, III, IV or V
Use no plus or minus

TONE _____

RUDIMENTS - TECHNIQUE _____

POSITION (body, hand, instrument) _____

INTERPRETATION (balance, dynamics, expression, phrasing, rhythm, tempo) _____

SIGHT READING (accuracy, dynamics, tempo) _____

MUSICAL AND GENERAL EFFECT (artistry, stage presence and appearance) _____

MEMORIZING (when required) _____

Comments may be continued on other side

Signature of Adjudicator _____

Tennessee Music Education Association
CONCERT BAND AND ORCHESTRA –
Music Evaluation Form



Tennessee Music Education Association

DATE _____ ORDER OF APPEARANCE _____ FESTIVAL/CONTEST LOCATION _____

ENSEMBLE NAME – SCHOOL – CITY – STATE _____

DIVISION	CLASSIFICATION	ADJ STATUS	ENSEMBLE SIZE
----------	----------------	------------	---------------

DIRECTOR _____

SELECTIONS - Title(s) and Composer(s) _____

RATING	AREAS OF REVIEW (+ Good/ - Needs Improvement/ blank = OK)	COMMENTS
SOUND QUALITY		<p>Evaluators - The Final Rating is to be an average of the ratings given to each performance area. Please <u>avoid</u> ratings of I- or II+ by entering performance area ratings that will lead to a clear cut Final Rating. Be prepared to justify these ratings with appropriate written and recorded commentary.</p> <p align="right"><i>(Cont. on back)</i></p>
[]	Tone Quality <input type="checkbox"/> Natural (<i>for this age group</i>) <input type="checkbox"/> Free (<i>of tension</i>) <input type="checkbox"/> Vibrant (<i>has energy</i>) <input type="checkbox"/> Blend <input type="checkbox"/> Control	
[]	Pitch <input type="checkbox"/> Accuracy <input type="checkbox"/> Intonation	
TECHNICAL ACCURACY		
[]	Technique <input type="checkbox"/> Attacks <input type="checkbox"/> Releases <input type="checkbox"/> Accents <input type="checkbox"/> Articulation/Bowing <input type="checkbox"/> Missed Notes <input type="checkbox"/> Challenge of Music	
[]	Rhythm <input type="checkbox"/> Accuracy <input type="checkbox"/> Steady Pulse <input type="checkbox"/> Tempi	
MUSICALITY		
[]	Interpretation, Musicianship <input type="checkbox"/> Correct Style Application <input type="checkbox"/> Appropriate Repertoire <input type="checkbox"/> Balance <input type="checkbox"/> Expressivity <input type="checkbox"/> Artistry <input type="checkbox"/> Nuances <input type="checkbox"/> Sense of Ensemble <input type="checkbox"/> Communicating with a Sense of Purpose	
[]	Dynamics <input type="checkbox"/> Use Of Full Range (<i>ff-pp</i>) <input type="checkbox"/> Use of Subtle Dynamic Changes	
[]	Breath/Mallet/Bow Management <input type="checkbox"/> Phrasing <input type="checkbox"/> Supports Tone <input type="checkbox"/> Carefully Planned and Executed	
STAGE DEPARTMENT		
[]	<input type="checkbox"/> Attitude <input type="checkbox"/> Confidence <input type="checkbox"/> Appearance <input type="checkbox"/> Posture	
[]	<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; padding: 2px;">Final Rating</div> <div style="border: 2px solid black; width: 80%; height: 30px;"></div> </div>	
<div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border-top: 1px solid black; width: 45%; text-align: center;"> Adjudicator (print) </div> <div style="border-top: 1px solid black; width: 45%; text-align: center;"> Adjudicator (sign) </div> </div>		

ADJUDICATION SCALE – By Rating: I = (Superior) II = (Excellent) III = (Good/Average) IV = (Fair) V = (Needs Improvement)

This form is developed in partnership with MENC: The National Association for Music Education

ADDITIONAL COMMENTS (continued from front)

A. DIVISIONS – Band or Orchestra

CB Concert Band
OR Full Orchestra
SO String Orchestra

B. CLASSIFICATIONS

1. Concert Band, String Orchestra

High school concert groups are classified based on the grade level of the music selected to be performed. Grades are determined by the Regional Association music list.

2. Full Orchestra

These groups are classified based on grade levels.

HS All High Schools regardless of size

MS/JH All Middle and Junior High Schools regardless of size

C. ADJUDICATION STATUS

RO Ratings Ensembles - receive rating and comments

CO Comments Only - adjudicator comments only, no ratings

**National Standards for
Music Education**

1. Singing, alone and with others, a varied repertoire of music.
2. Performing on instruments, alone and with others, a varied repertoire of music.
3. Improvising melodies, variations, and accompaniments.
4. Composing and arranging music within specified guidelines.
5. Reading and notating music.
6. Listening to, analyzing, and describing music.
7. Evaluating music and music performances.
8. Understanding relationships between music, the other arts, and disciplines outside the arts.
9. Understanding music in relation to history and culture.

This form is developed in partnership with MENC: The National Association for Music Education

**Tennessee Music Education
Association
CONCERT BAND OR ORCHESTRA**

M.T.S.B.O.A.
Sight Reading – Band or Orchestra



Time of Appearance _____ Grade _____ Date _____

Name of Organization _____

School _____ Number of Players _____

Rating:
Use I, II, III, IV or V
Use no plus or minus

Adjudicator will grade principal items I, II, III, IV, or V in the respective squares. Comments must deal with fundamental principles and be constructive. Minor details may be marked on music furnished to adjudicator.

TECHNICAL ACCURACY(articulation – bowing, correct notes, note values, rhythm figures, signatures) _____

FLEXIBILITY (balance, precision, response to Conductor) _____

INTERPRETATION (expression, phrasing, style, tempo) _____

MUSICAL EFFECT (confidence, fluency, intonation, tone) _____

GENERAL COMMENTS _____

Signature of Adjudicator _____

M.T.S.B.O.A.
P.O. Box 147 Cunningham, TN 37052

Medal Order Form

Marching

Blue _____

Red _____

Concert

Blue _____

Red _____

Sight Reading

Blue _____

Red _____

Solo

Blue _____

Red _____

Ensemble

Blue _____

Red _____

Postage for medals:

1-10	\$3.00
11-20	\$5.00
21-30	\$7.00
30-100	\$10.00

Total Items _____ x **\$3.00 per medal** = **Total Medal Cost \$** _____

Postage \$ _____

Total Enclosed \$ _____

Orders will not be shipped without payment

If we don't have enough medals on hand it may take 6 weeks to get them from the factory.

Ship to:



MTSBOA SCORE APPROVAL FORM

RATING ASSIGNED

Title _____ Director _____

Composer/Arr. _____ School _____

Publisher _____ School Address _____

Work Ph. _____ Home Ph. _____

REQUESTED RATING _____

Attach a completed form to each score you request the Grading Committee review. Any score that does not have a form will not be reviewed. Complete the rationale section thoroughly to give the Committee a clear idea as to why you think the selection should receive the rating you request. The Committee reserves the right to deem any particular selection as “not suitable” for Concert Performance Assessment. If you disagree with the Committee, you may re-submit any selection for reconsideration.

***Note: The Association does not grade marches.**

Rationale for requested rating – be specific: _____

Committee comments: _____

Members present – initial and enter grade recommended:

_____ Grade _____	_____ Grade _____
_____ Grade _____	_____ Grade _____
_____ Grade _____	_____ Grade _____

MTSBOA All Mid-State Rules and Regulations Agreement Form

- Students are required to attend all rehearsals and Mid-State concerts. Students who fail to perform on the concert or are removed from Mid-State will lose their All-State status.
- Students will be in their seats and ready to begin rehearsal at least ten (10) minutes prior to the start of each rehearsal. Failure to be 10 minutes early and ready to rehearse will result in the following:
 - First offense – Student moved to the bottom of their section.
 - Second offense – Dismissed from Mid-State by the MTSBOA Executive Committee.
- Students will not chew gum or eat food in rehearsals.
- Students will not have cell phones on and/or visible during rehearsals.
- Students will refrain from talking during rehearsals.
- The use of alcohol, tobacco products, and/or illegal drugs is strictly prohibited.
- Students must have a pencil at rehearsals.
- Students must wear nametags at all rehearsals.
- Students will not drive other students in their personal cars.
- Dress for the All Mid-State Concerts will be as follows:
 - Sr High Bands: School Concert Band Uniform
 - Jr High Bands: Ladies – dress or skirt and blouse: Men – coat and tie
 - Sr Orchestra: Ladies – black dress: Men – black tux
 - Jr Orchestra: white shirt, black skirt / slacks, dark tie boys
 - Jazz Bands: Ladies – dress or skirt and blouse: Men – coat and tie

It is understood by students and parents that any infraction of the above rules of conduct or involvement in any illegal activity constitutes grounds for the student's dismissal from Mid-State activities by the MTSBOA Executive Committee. The Director will be contacted and asked to make immediate arrangements for their student's transportation home.

The below signed student and parents also give permission to MTSBOA to use the student's name and photographic likeness in all forms and media for advertising, trade, and other lawful purposes.

Student Name _____ Cell Phone _____

School _____ Ensemble _____

Parent Name _____ Cell Phone _____

Parent's Address _____

Student Signature _____ Parent Signature _____

Director Signature _____ Date _____

Director's Emergency Cell Phone _____

(This must be the phone where you can be reached during the Mid-State weekends)